

CITY OF SALINA
POSITION DESCRIPTION

CLASS TITLE: Firefighter/EMT GR: S1* FLSA: NE DATE: 12/23/2009
DEPARTMENT: Fire DIVISION: Operations
REPORTS TO: Fire/EMS Lieut./Assigned Supvr. APPROVED: _____ JOB CODE: 2012

GENERAL DESCRIPTION:

Under general supervision, responds to fire alarms and other emergency calls to protect life and property by combating, extinguishing and preventing fires; gives basic life support care to sick or injured persons; participates in fire prevention programs, inspection, training activities, maintenance of fire and EMS apparatus and equipment and stations. Works within prescribed standards and procedures.

TYPICAL DUTIES:

Responds to alarms of fires and medical emergencies, hazardous materials and other emergencies with a pumper, ladder, rescue, ambulance or support vehicle; serves on an ambulance for periods of time on a rotating basis; lays and connects hoses; holds nozzles and directs fog or water streams; raises and climbs ladders; uses chemical extinguishers, bars, hooks, lines and other equipment; ventilates burning buildings by opening windows and skylights or by cutting holes in roofs and by using positive pressure ventilation; extricates victims and removes persons from danger; performs salvage operations such as throwing salvage covers, sweeping water and removing debris; performs EMS duties under varying degrees of supervision; is responsible for checking vehicles and equipment and for carrying out A Basic Life Support and assisting paramedics with A Advanced Life Support therapies such as putting ECG monitor on patients, setting up IV supplies; responds to a variety of calls of an emergency nature requiring the performance of light and heavy rescue activities and high angle rescue, water rescue, auto extrication, administration of oxygen. CPR and operating various equipment used in rescue operations; participates in fire drills and attends regular classes in fire-fighting, rescue, EMS, fire prevention, hazardous materials, first responder, apparatus maintenance and care, and related subjects; progresses in fire-fighting certification levels; prepares records of own activities; performs overtime as required; and performs other duties as assigned.

SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS: None

MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

Any combination of education and experience equivalent to graduation from high school or G.E.D. Certification requirements at appointment: CPAT; Firefighter I and Firefighter II certified; Hazmat operations; National Registry or Kansas EMT certified and must maintain EMT certification. Requirements: must possess a valid Kansas Class B driver's license, or obtain within one (1) year of appointment. Must be at least 18 years of age at time of appointment.

RESIDENCY REQUIREMENTS:

This position has a 40 minute response time by way of the most direct route and within the posted speed limits; or must live within the city limits of Salina, Bennington, Minneapolis, McPherson, Solomon, Abilene, or Carneiro.

ESSENTIAL JOB FUNCTIONS:

Establish and maintain effective working relationships with fellow employees, officials and the public. (Daily)
Perform fire-fighting activities, including operating pumps and related equipment, laying hose and performing fire combat, containment and extinguishment tasks. (Daily)

ESSENTIAL JOB FUNCTIONS CONTINUED:

Maintain and safely operate equipment. (Daily)

Perform general maintenance work in the upkeep of fire facilities and grounds. (Daily)

Operate radio and other communication equipment. (Daily)

Perform emergency activities, including administering emergency medical treatment at basic life support level. (Daily)

Perform salvage operations such as throwing salvage covers, sweeping water and removing debris. (Daily)

Perform inspections of buildings and property within the city for possible fire hazards and for fire safety regulations. (Weekly)

Operate both manual and automatic transmission vehicles. (Daily)

ESSENTIAL JOB FUNCTIONS:

Work Type: Very heavy, exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

Climbing/Balancing: Climb inclines and ladders, uneven surfaces, balance required

Walking: Moderate amount required

Stooping/Bending: Frequently

Stand/Sit: Sit about 50 percent of the time

Reaching: Frequent, overhead as well as horizontal

Vision: 20/100 correctable to 20/20, with contact lenses no upper acuity limit correctable to 20/20

Color Vision: Ability to distinguish colors

Hearing: Frequently perceive nature of sounds by ear

Speech: Frequently express ideas by means of spoken words

Eye/Hand/Foot Coordination: Frequently operates equipment and tools requiring moderate ability

Manual Dexterity: Frequently operates equipment and tools requiring moderate ability

ESSENTIAL JOB FUNCTION EXPOSURES:

Inside/Outside: Adverse conditions possible

Cold/Heat: Adverse conditions possible, extreme temperatures

Wet/Dry: Adverse conditions possible, mud and ice

Noise/Vibrations: Significant noise

Hazards: Confined spaces, poor visibility, limited mobility and heights

Fumes/Dust/Odors: Extensive exposure to dust, fumes and odors

Infectious Diseases: High exposure

MENTAL REQUIREMENTS OF ESSENTIAL JOB FUNCTIONS:

Ability to think logically and quickly during an emergency.

Ability to understand and apply elementary physics, chemistry and mechanics.

Ability to listen to and apply information and instructions.

Ability to read and comprehend technically-written material.

Ability to organize information for concise written records.

Ability to understand and apply mathematical concepts accurately.

MACHINES, TOOLS, EQUIPMENT AND WORK AIDS USED:

Telephone (both regular and cellular), radio, calculator, typewriter, fax, computer, copying machine, motor vehicle, SCBA, and all other fire suppression equipment and apparatus.

REMARKS:

The above position description is intended to describe the duties of an employee in general terms and does not necessarily describe all of his/her duties.